



HEADQUARTERS NEW JERSEY ARMY AND AIR NATIONAL GUARD
NEW JERSEY DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
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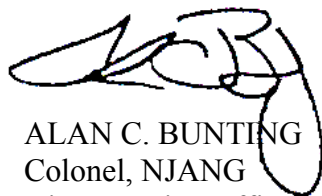
AIR BULLETIN NO. 3

30 April 2002

LEAVE TRANSFER PROGRAM APPLICANT (HRO-MTM-ER)

1. Federal personnel system allows the use of a Leave Transfer Program in which annual leave may be transferred to a federal employee who is affected by medical or family medical emergency situations. Application for the use of this program has been made by SSgt Kenneth S. Schultz, 108ARW.
2. SSgt Schultz has suffered from a back strain, which led to the deterioration of his spine. He is out of work indefinitely. SSgt Schultz has exhausted all of his leave.
3. Any ANG/ARNG federal employee wishing to donate annual leave to SSgt Schultz should complete an OPM form 630A and forward to HRO-ERS, SMSgt Kathy L. Christian.
4. Any leave donated but not used by the recipient for his medical emergency will be returned to the donor (s) on a prorata basis as administered by HRO.
5. It is emphasized that this is a voluntary program. Your participation in the program is a personal decision. No technician will be directly or indirectly intimidated or coerced regarding his or her decision to participate.
6. See your supervisor for information in the Voluntary Leave Transfer Program as published in NJDMAVA TPR 600 (630-15).

OFFICIAL:



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